

Your New Bill Summary Page

The first page of your new billing statement summarizes your monthly activity.

Subsequent pages explain your charges in more detail.


Identification

This information appears on every page of your bill. It includes your name, account number, billing date, payment due date, and a number you may call for inquiries.

Return Stub

Detach this section at the perforation and return it to our office with your payment. This stub displays information we need to post the payment to your account properly. This includes your name and address, account number, and the amount you owe. There is also space for you to write in the actual amount of your payment (unless the bill will be paid automatically). Our address also appears on this page so that it will show through the window in your return envelope.

?BCNT? ?CPQ? Page 1



YOUR TELEPHONE COMPANY
123 MY CIRCLE DRIVE
MYTOWN ST 99999

Visit us on the web
www.google.com

For Billing Inquiries, call 555-555-5555

Account Number: 0000000007
Account Name: Sample Customer
Bill Date: November 16, 2015
Due Date: December 14, 2015

Account Summary

Last Month

Balance from last statement	105.35
Payment Received 10/14/2015	105.35
Thank You Balance	\$ 0.00

This Month

Customer Charges	71.95
Telephone Charges	13.00
Long Distance Charges	11.01
FEDERAL TAX	1.67
STATE TAX	4.88
LOCAL 1 TAX	1.88
LOCAL 2 TAX	0.14 CR
LOCAL 3 TAX	0.88
LOCAL 4 TAX	0.22
Current Charges	\$ 105.35
Total Amount Due	\$ 105.35


*** DETACH AND RETURN THIS PORTION WITH YOUR PAYMENT ***

0470-555

YOUR TELEPHONE COMPANY
123 MY CIRCLE DRIVE
MYTOWN ST 99999

RETURN SERVICE REQUESTED

SAMPLE CUSTOMER
123 ANY STREET
CITY, STATE 00000-0000



?PQ?


Remit To:
YOUR TELEPHONE COMPANY
123 MY CIRCLE DRIVE
MYTOWN ST 99999-0800

FOR CHANGE OF ADDRESS: Please check here and complete form on reverse. Thank you.

Account Number: 0000000007
Bill Date: November 16, 2015
Due Date: December 14, 2015
Phone Number: 555-555-5555

Balance Due - Please Remit: \$ 105.35

Amount Enclosed: \$



0470000000007000000105357

Last Month

This section contains charges from your previous bill and any adjustments and payments received against those charges since the last billing date.

This Month

This section lists your current charges by service type and the total amount due.

Charges for each subscribed service: The total of monthly charges and other charges and credits for all subscribed services.

Long Distance Charges: The total of all long distance charges.

Taxes: Taxes are listed individually by tax type (State, Local, etc.).



Questions

Please contact the Customer Service Department at the number shown on your bill.

Charges Inside Your Bill

1 Current Service Charges

This area lists each recurring monthly charge posted to your account for a subscribed service network such as telephone service. This section identifies each charge and shows the effective dates, number of units charged for, the cost per unit and the total cost. This area may be followed by a section for Other Charges and Credits, which displays any non-recurring charges and credits posted to your account during this billing cycle. It includes a description of each charge or credit and the amount. Any associated Taxes, Surcharges & Fees will also be displayed.



For Billing inquiries, call 555-555-5555
 Account Number: 000000007
 Account Name: SAMPLE CUSTOMER
 Due Date: December 14, 2015

Page 3

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Current Customer Charges for 1 Sample Customer

Non-Payment of charges noted with an asterisk () may result in disconnection of your local telephone service*

Customer No 000000009C
 Sample Customer

Monthly Charges Service	Qty	Amount	Total
Charges for 11/01/15-11/30/2015			
CHOICE VALUE PLAN			
BASIC CABLE	1	28.60	28.60
* BASIC Telephone	1	19.50	19.50
BASIC DIAL-UP INTERSTT	1	16.85	16.85
FCC SINGLE LIST ACCESS CHARGE	1	6.50	6.50
E911 SURCHARGE	1	0.50	0.50
Subtotal Monthly Charges			\$71.95
Taxes, Surcharges & Fees			
FEDERAL TAX			1.47
STATE TAX			4.26
LOCAL 1 TAX			1.64
LOCAL 2 TAX			0.46
Subtotal Taxes, Surcharges & Fees			\$7.83
Total 000000009C			\$79.78

The Customer charges shown above are being billed on behalf of YOUR TELEPHONE COMPANY

Current Telephone Service 1

Non-Payment of charges noted with an asterisk () may result in disconnection of your local telephone service*

Telephone No. 555-555-5555
 Sample Customer

Monthly Charges Service	Qty	Amount	Total
Charges billed on behalf of YOUR TELEPHONE COMPANY			
Charges for 11/01/2015-11/30/2015			
* BASIC Telephone	1	19.50	19.50
Charges billed on behalf of TAXES & SURCHARGES --			
FCC SINGLE LIST ACCESS CHARGE	1	6.50	6.50
Charges billed on behalf of Your Telephone Company			
E911 SURCHARGE	1	0.50	0.50
LONG DISTANCE PLAN	1	0.00	0.00
Subtotal Monthly Charges			\$26.50
The company you have chosen for your interLATA calls (long distance calls outside your local toll calling area) is LONG DISTANCE COMPANY			
The company you have chosen for your intraLATA calls (long distance calls inside your local toll calling area) is LONG DISTANCE COMPANY			
Taxes, Surcharges & Fees			
FEDERAL TAX			0.61
STATE TAX			1.30
LOCAL 1 TAX			0.50
LOCAL 2 TAX			0.40
LOCAL 3 TAX			0.21
Subtotal Taxes, Surcharges & Fees			\$3.02
Total 555-555-5555			\$29.52

Telephone No. 555-555-5555

Sample Customer

Monthly Charges Service	Qty	Amount	Total
Charges for 11/01/15-11/30/2015			
* LIFELIST CREDIT	1	13.50 CR	13.50 CR
Subtotal Monthly Charges			\$13.50 CR

The company you have chosen for your interLATA calls (long distance calls outside your local toll calling area) is LONG DISTANCE COMPANY

The company you have chosen for your intraLATA calls (long distance calls inside your local toll calling area) is LONG DISTANCE COMPANY

Taxes, Surcharges & Fees	Total
FEDERAL TAX	0.41 CR
STATE TAX	0.88 CR
LOCAL 1 TAX	0.34 CR
LOCAL 4 TAX	0.17 CR
Subtotal Taxes, Surcharges & Fees	\$1.80 CR

Total 555-555-5555 \$13.50 CR

The Telephone charges shown above are being billed on behalf of YOUR TELEPHONE COMPANY

Current Long Distance Charges 2

Telephone No. 555-555-5555
 Sample Customer



Seq#	Date	Time	Number	Location	Period	Type	Min	Charge	Total
LONG DISTANCE COMPANY 555-555-5555									
Calling Plan									
LONG DISTANCE PLAN									
OCP PLAN CH 4.95									
1.	02-22	0812P	480 344-5339	MYTOWN,ST	E DD	28:00	1.820		
2.	02-24	0837P	480 346-5439	MYTOWN,ST	E DD	1:00	0.065		
3.	03-01	0855P	480 346-7453	MYTOWN,ST	E DD	1:00	0.065		
4.	03-03	0525P	480 445-8545	MYTOWN,ST	E DD	7:00	0.455		
5.	03-03	0645P	480 478-8453	MYTOWN,ST	E DD	1:00	0.065		
6.	03-03	0647P	480 852-3456	MYTOWN,ST	E DD	3:00	0.195		
7.	03-03	0650P	480 852-3458	MYTOWN,ST	E DD	6:00	0.390		
8.	03-03	0829P	480 346-5439	MYTOWN,ST	E DD	24:00	1.560		
9.	03-05	1134A	480 927-3897	MYTOWN,ST	D DD	1:00	0.065		
10.	03-08	0838P	480 344-5339	MYTOWN,ST	E DD	4:00	0.260		
11.	03-10	0658A	480 478-8636	MYTOWN,ST	N DD	1:00	0.065		
12.	03-11	0907P	480 343-5739	MYTOWN,ST	E DD	1:00	0.065		
13.	03-11	0908P	480 345-7539	MYTOWN,ST	E DD	1:00	0.065		
14.	03-15	0629P	480 812-1018	MYTOWN,ST	E DD	1:00	0.065		
								0.000	0.00
Total LONG DISTANCE PLAN									4.95
Total Calling Plan									4.95
LONG DISTANCE COMPANY Subtotal									4.95
STATE TAX									0.07
LOCAL 1 TAX									0.03
LOCAL 2 TAX									0.02
LOCAL 3 TAX									0.01
FCC UNIVERSAL SERVICE FUND									0.60
Total LONG DISTANCE COMPANY Charges									5.68
Total 555-555-5555									\$9.62 CR

2 Current Long Distance Charges

This section shows all the toll calls placed during the current billing cycle. In addition to details for each toll call, it groups calls by "call type" to show all calls and subtotals within each calling plan, direct dialed, and other call types. The calls are also grouped and subtotaled by long distance carriers and you may have separate sections or pages for calls handled by different carriers.